



This risk assessment has been written in line with the following government guidance:

- Actions for education and childcare settings to prepare for a wider opening from 1 June 2020
- COVID-19 Implementing protective measures in education and childcare settings
- Safe Working in Education, Childcare and Childrens Social Care
- Implementing protective measures in education and childcare settings
- Guidance for educational settings about COVID-19

In addition it has been written following the Devon County Council Guidance for Early Years Settings – Actions for re-opening 1st June 2020

Focus	Area of concern	Control measures.	In Place? Yes/No
Children	Attendance	<ul style="list-style-type: none">• Only children who are symptom free or have completed the required isolation period should attend. Parents will be asked on arrival if the child and family is well and if the child has had any medication already that day.	

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		<ul style="list-style-type: none"> Children who have been classed as 'clinically extremely vulnerable due to pre-existing medical conditions' have now been advised that shielding has been paused and they can return to nursery settings. 	
	Physical distancing/ grouping	<ul style="list-style-type: none"> As far as possible children will be organised into rooms within the nursery. Where possible children and keyworkers will remain in the same small groups or 'bubbles' at all times each day, and different groups will not mix. Care routines including provision of meals, nappy changing, and toileting will be within the space allocated to each group wherever possible The use of communal internal spaces will be restricted as much as possible. Outdoor spaces will be used by different 'groups' or 'bubbles' at different times of the day . Each room will be allocated an area of the garden/ outdoor space. 	
	Wellbeing and education	<ul style="list-style-type: none"> Children will be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue 	



		<p>(https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public)</p> <ul style="list-style-type: none"> • Children will be given the physical touch and affection that they need for their emotional wellbeing by practitioners in their bubbles. 	
Workforce	Attendance	<p>A Risk Assessment for vulnerable workers using the available form <u>Risk Assessment for Vulnerable Groups</u> will be completed.</p> <p>Staff should only attend the nursery if they are symptom free, have completed the required isolation period or achieved a negative test result. For isolation guidance please see www.gov.uk</p> <ul style="list-style-type: none"> • Staff returning from outside the common travel area will be required to self-isolate for 10 days before returning to work. Staff are to follow the legal travel regulations in accordance with the government and are to follow the Exwick Arks Holiday during the covid 19 policy. • Practitioners will receive training regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of the children and themselves. 	



		<ul style="list-style-type: none"> • Consideration will be given to staff's mental health and wellbeing and appropriate measures implemented such as supervisions and welfare checks. Please see stress management policy. 	
	Physical distancing/ grouping	<ul style="list-style-type: none"> • Wherever possible staff should remain with the small group of children who they are allocated to and not come into contact with other groups. • Use of the staff room should be reduced where possible and staff consider taking their breaks outside in fine weather. 	
	Training	<ul style="list-style-type: none"> • All staff members will receive appropriate instruction and training in infection control and the standard operating procedure and risk assessments within which they will be operating. • Risk assessment will be regularly reviewed. 	
	Asymptomatic Lateral flow testing	<ul style="list-style-type: none"> • Staff have access to lateral flow testing kits and are encouraged to test twice a week. • If staff receive a positive lateral flow test they must take a PCR test and isolate at home for 10 days or until they receive a negative PCR test. 	
	Nhs covid-19 app	<ul style="list-style-type: none"> • Staff are encouraged to download the nhs covid-19 app to their phone. 	



	Test and trace support payments	<ul style="list-style-type: none"> • Staff who need to self isolate will be supported to apply for test and trace support payments . 	
	Covid 19 Vaccinations	<p>Staff are encouraged to attend vaccination appointments.</p> <p>These are to be made where possible in your own time. If staff choose to book a vaccination during work hours this will be taken from their holiday entitlement and should be booked in the same way that you would book any other holiday. Staff are to check with their manager that there is somebody available to cover you.</p> <p>Staff may also wish to consider that they may have some minor side effects from the vaccination the next day and feel a bit groggy. Vaccines may wish to be completed at a time when staff do not have to come to work the next day. If any staff do suffer with any side effects and need to take time off work this will be taken from their sick entitlement.</p>	
Parents	Physical distancing	<p>.Only parents who are symptom free and or have completed the required isolation periods will be able to drop off or collect their child</p> <ul style="list-style-type: none"> • Drop off and pick up limited to <u>1 parent per family</u>. • Drop off and pick up at the external room entrances to avoid parents entering the nursery unnecessarily and to aid social distancing. 	



		<ul style="list-style-type: none"> • When parents are waiting to drop off or collect their child, physical distancing will be maintained in a safe area 	
	Communications	<ul style="list-style-type: none"> • Parents will receive clear communication regarding the role they play in the safe operating procedure and all measures being taken to ensure the safety of their children and themselves 	
	Settling in sessions	<ul style="list-style-type: none"> • Home visits will not take place during this time. • Settling in sessions will take place with 1 parent and the keyworker in the nursery • Parents will be asked to stay away from other children. • Settling in sessions will be reduced to 1 hour max. 	
Visitors	Visits	<ul style="list-style-type: none"> • Attendance to the setting will be restricted to children and staff as far as practically possible. • Visitors should not be permitted to the nursery unless to access children such as EHCP AND Nursery plus. • Maintenance and other such services which are essential visits for equipment where possible these should be made outside of the usual nursery operational hours and follow our COVID-19 risk assessment procedures. 	



Volunteers and students		<ul style="list-style-type: none"> • Volunteers are now able to attend the setting but should only be working in one room. • Students completing level 2 and 3 childcare qualifications are able to attend the setting. Where possible this should be as block weeks rather than frequent days over multiple weeks. • Students should be based within one room. 	
Travel	Travel associated with setting operations	<ul style="list-style-type: none"> • Wherever possible staff and parents should travel to the nursery alone, using their own transport. • If public transport is necessary, current guidance on the use of public transport must be followed. • Parents should not leave travel accessories including buggies, car seats, scooters in the setting premises, but rather in external buggy areas if necessary. • Outings from the setting into the local community are now permitted providing they are risk assessed and covid guidelines are adhered to. 	
	Hand Washing	<ul style="list-style-type: none"> • All children and staff must wash their hands upon arrival at the nursery, when changing rooms, after personal care routines and before eating. 	



Hygiene and Health & Safety		<ul style="list-style-type: none"> • Children and staff members will be encouraged to wash their hands, for 20 seconds, frequently throughout the day 	
	Cleaning	<ul style="list-style-type: none"> • The <u>COVID-19: cleaning of non-healthcare settings guidance</u> will be followed • An enhanced cleaning schedule will be implemented which includes furniture, surfaces and children's toys and equipment. • Communal area, touch points and hand washing facilities must be cleaned and sanitised regularly through out the day. 	
	Waste disposal	<ul style="list-style-type: none"> • All waste will be disposed of in a hygienic and safe manner • Tissues will be immediately disposed of and the bin emptied frequently throughout the day. Waste from possible cases, and from cleaning where possible cases have been, will be stored in a plastic waste bag, tied at the top and double bagged in a further waste bag. It will be stored safely and kept away from children. We will not put our waste in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours. For more information see: <u>COVID-19: cleaning of non-healthcare settings guidance</u> 	



	Laundry	<ul style="list-style-type: none"> • All items within the setting requiring laundering will be washed in line with NHS laundry guidelines • Items such as towels and bedding will not be shared by children. Sheets will be removed from the beds after each use and stored in a named bag/ box for each child. Inco sheets will be placed on top of the mattresses under the sheets to avoid contaminating the mattresses. Inco sheets will be stored with the child's bedding. Bedding will be washed at the end of each week. 	
	Learning and development activities.	<ul style="list-style-type: none"> • All learning activities will be risk assessed by practitioners but not necessarily in writing. Due consideration will be given to any adaptations to usual practice. This shall be risk assessed ongoing. • Malleable materials that are harder to clean such as playdough will be kept per bubble for 5 days and deposited off if a child should sneeze into it. This shall be risk assessed ongoing. • The suspension of the sharing of food and utensils is not permitted. 	
	PPE	<ul style="list-style-type: none"> • Government guidance is that PPE is not required for general use in early years settings to protect against COVID- 19 transmission. PPE will 	



		<p>continue to be worn as normal for nappy changing and the administration of first aid</p> <ul style="list-style-type: none"> • Wearing a face covering or face mask in nurseries is not recommended with the children however staff should consider wearing one in communal areas and corridors where social distancing can not be maintained. • A supply of disposable face masks is available at the nursery as a contingency measure. 	
	Food and water	<ul style="list-style-type: none"> • Children will not share from communal plates of food at this time. Staff will place the requested food on to their plates using tongs. Staff will also pour the drinks to reduce the risk of transmission from a shared jug. • Our nursery cook will prepare meals and snacks in the kitchen and bring to each room to reduce travel to and from the kitchen. • Our normal high standards of food hygiene procedures will be adhered to at all times. 	
Premises	Building	<ul style="list-style-type: none"> • Where premises have been temporarily closed during the lockdown period or where they may need to temporarily close during future lockdowns appropriate Health & Safety checks will be conducted prior to reopening including legionnaires checks 	



		<ul style="list-style-type: none"> • where possible, all spaces should be well ventilated using natural ventilation (opening windows) 	
	Offices	<ul style="list-style-type: none"> • Where possible computers should not be shared at this time. They should be wiped before and after use with an antibacterial wipe. • Phones should be wiped with an anti bacterial wipe between use. • We will not take cash payments at this time. All payments should be made electronically or at a bank. • Parents will be encouraged to make their administrative requests via phone call or email rather than going into the office. • Our parent room will not be in use during this time. 	
	Resources	<ul style="list-style-type: none"> • Children will not be permitted to bring items from home into the setting unless essential for their wellbeing. Where this is the case items will be appropriately cleaned upon arrival • All resources required for play and learning experiences of children will be regularly washed and/or sterilized • Play equipment will be washed or put away for 72 hours before being used by another group. 	



		<ul style="list-style-type: none"> • Equipment used by staff such as stationary, tablets etc will be allocated to individual staff group bubbles and cleaned regularly. 	
Supplies	Procurement & monitoring	<ul style="list-style-type: none"> • We will ensure an adequate supply of essential supplies and have contingency plan in place to minimise the impact of any shortages of supplies. • A monitoring system for the usage of PPE is essential to ensure that a supply of stock is available to all who require it as and when required to meet the operational needs of the nursery. When stocks are low, other options may be considered, such as the use of washable tabards. These items will be washed at a high temperature and separate to any other nursery washing. 	
Responding to a suspected case		<ul style="list-style-type: none"> • In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they will be collected as soon as possible and asked to isolate at home in line with the NHS guidance • Whilst waiting for the child to be collected they will be isolated from others in a separate room, A window will be opened for ventilation. • The staff member responsible for the child during this time should be a staff member from their group. 	



		<ul style="list-style-type: none"> • Government guidance recommends that if a child becomes unwell with symptoms of coronavirus whilst at the settings and needs direct personal care until they return home, a fluid-resistant surgical mask, disposable gloves and a disposable apron will be also worn. • The area will be thoroughly cleaned, immediately if the area cannot be left unvisited, and if the area can be left unvisited then cleaned after 72 hours. • The person responsible for cleaning the area will wear appropriate PPE • In the event of a staff member developing suspected coronavirus symptoms whilst working at the nursery, they will return home immediately and isolate at home in line with the NHS guidance 	
Safeguarding	Child protection	<ul style="list-style-type: none"> • Our Designated Safeguarding Lead or Deputy Designated Safeguarding Lead is always on site or contactable. • We will continue to monitor children who have a social worker who are not attending. • Any additional safeguarding provision needed to support returning children (e.g. where new issues have arisen, or existing ones escalated) will be provided. 	



		<ul style="list-style-type: none">• We will Continue to follow the statutory guidance, <u>Working Together to Safeguard Children, Keeping Children Safe in Education</u> and <u>Coronavirus (COVID -19) Safeguarding in schools, colleges and other provisions</u>• Our safeguarding policies and procedures have been reviewed to ensure they are in line with current circumstances and continue to keep it updated as these circumstances evolve and change. A COVID-19 Annexe or Addendum has been added. Staff are aware of the new policy and kept up to date if it is revised. The policy is also available to parents/carers on our website.	
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